

Valley Lutheran High School - Phase 4 Plan  
Saginaw, MI

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\*Individuals will need to bring the following to school with them each day: facial covering, water bottle, hand sanitizer, device, earbuds)

Category	As required, Valley Lutheran High School will do all of the following:	In addition, Valley Lutheran High School will also:
<b>Personal Protective Equipment</b>	Require facial coverings* be worn by all staff except for during meals.	Allow exceptions for any staff/student who is unable to medically tolerate a facial covering and provides a waiver signed by their physician.
	Require facial coverings* be worn by all students in hallways, inside classrooms, and common areas except for during meals.	Communicate regularly to students/parents about: <ul style="list-style-type: none"> <li>● Allowable facial coverings</li> <li>● Daily cleaning of facial coverings</li> <li>● Disposal of disposable facial coverings</li> </ul>
	<b>As required:</b>	<b>In addition:</b>
<b>Hygiene</b>	Provide adequate supplies to support healthy hygiene behavior (soap, sanitizer, paper towels, tissues, etc.).	Set up hand sanitizing stations around the school in convenient locations.  Ask students/staff to also bring their own hand sanitizer.*
	Post signs around the building (classrooms, restrooms, etc.) reminding all occupants about the importance of proper handwashing and use of sanitizer.	Systematically and frequently check and refill soap and hand sanitizers.
	Teach and reinforce proper handwashing techniques and appropriate sanitizer use.	Teach and reinforce proper procedures for coughing, sneezing, etc.

	<b>As required:</b>	<b>In addition:</b>
<b>Spacing, Movement, and Access</b>		Space student desks in classrooms according to the current CDC guidelines.
		Maintain class sizes (wherever possible) to a level afforded by the room size and spacing requirements.
		Restrict family members and other guests from entering the building (beyond the office) except for essential purposes determined by school officials.
		Post signs around the school reminding occupants about proper social distancing
	<b>As required:</b>	<b>In addition:</b>
<b>Screening Students and Staff</b>	Cooperate with all screening protocols in accordance with the Saginaw County Health Department.	In accordance with the SCHED protocols, the following will be required: <ul style="list-style-type: none"> <li>• staff will self-screen at home prior to coming to school.</li> <li>• students will be self-screened at home prior to coming into the school building.</li> </ul>
		Designate a quarantine area in the office where students who become ill at school may wait until they are picked up.
		Require that students exhibiting symptoms stay at home until they test negative or have completely recovered according to the current CDC guidelines.
		Require that staff exhibiting respiratory or gastrointestinal symptoms or a fever of 100.4 F or higher stay at home.
	<b>As required:</b>	<b>In addition:</b>
<b>Testing Protocols for Students and Staff and Responding to Positive Cases</b>	Cooperate with Saginaw County Health Department in implementing protocols for screening students and staff.	Require any student or staff who develop a fever or become ill with COVID-19 symptoms to wear a mask and be transported (by parent/guardian for student or by ambulance if clinically unstable) off-site in order to contact their doctor, request to be tested and then to follow the doctor's instructions.
		Require any symptomatic students or staff sent home from school to remain home until they test negative for COVID-19, or are released from isolation according to current CDC guidelines.

		Work with the Saginaw County Health Department to identify students who have come in close contact with an individual at school who has a laboratory positive or a clinically diagnosed case of COVID-19.
		Communicate to families the existence of a lab positive or clinically diagnosed case of COVID-19 while maintaining the privacy of the individual. Assist the SCHED in contacting the families of students/staff who were in close contact.
	<b>As required:</b>	<b>In addition:</b>
<b>Responding to Positive Tests Among Staff and Students</b>	Cooperate with the Saginaw County Health Department if a confirmed case of COVID-19 is identified and gather the contact information for any close contacts of the affected individual according to the SCHED requirements.	Will notify the SCHED, school staff, students, and parents of any possible case of COVID-19 while maintaining confidentiality consistent with the ADA and other applicable federal and state privacy laws.
	<b>As required:</b>	<b>In addition:</b>
<b>Food Service, Gathering, and ExtraCurricular Activities</b>	Prohibit indoor assemblies that bring together students from more than one classroom.	Limit large groups in lunch and chapel by dividing up the group into smaller groups and providing multiple locations.
		Suspend all school-wide assemblies and off-site field trips.
		Discontinue use of all water fountains. Require all students/staff to bring their own individually marked water bottle*.
	<b>As required:</b>	<b>In addition:</b>
<b>Athletics</b>	Comply with all guidelines published by the MHSAA and NFHS.	
	Require any participating students or staff to confirm they are healthy prior to any practice	

	or event and to use proper hand washing/sanitizing before and after the practice or event.	
	Disinfect all equipment before and after use.	
	Require the cleaning and disinfecting of any bus used for transporting students and staff to an athletic event. Require use of facial coverings on the bus.	
	Require that spectators for any event wear facial coverings and observe social distancing.	
	Require that each participant use a clearly marked water bottle for individual use with no sharing.	
	Prohibit handshakes, fist bumps, and other unnecessary contact.	
	Prohibit the use of weight rooms and other physical conditioning activities that require shared equipment.	
	Suspend large-scale indoor spectator events. Limit large-scale outdoor spectator events to 100 people utilizing social distancing for people not part of the same household.	
	<b>As required:</b>	<b>In addition:</b>
<b>Cleaning</b>	Clean frequently touched surfaces (i.e. light switches, door	Following each school day, use sanitation foggers in classrooms before closing the building for the night.

	knobs, etc.) on a regular basis during the school day.	
	Clean RC, Computer Lab, Art Room, and Science Labs after every class period.	
	Clean student desks after every class period they are used.	
	<b>As required:</b>	<b>In addition:</b>
<b>Busing and Student Transportation (busses only used for athletics)</b>	Require anyone entering the bus to use hand sanitizer.	
	Require all people riding the bus to wear facial coverings.	
	Clean and disinfect vehicles before and after each use.	
	Keep doors and windows open when cleaning the vehicle and between trips (weather permitting).	
	<b>As required:</b>	<b>In addition:</b>
<b>Medically Vulnerable Students</b>		Provide alternative learning plans for students diagnosed with COVID-19 or other high-risk medical issues.
	<b>As required:</b>	<b>In addition:</b>
<b>Mental and Social-Emotional Health</b>		Provide instructional workshops for all students on anxiety, depression, coping skills and responding to trauma.
		Provide training to faculty/staff on identifying students at risk and tools for working with

		students who are struggling with anxiety/depression/trauma.
	<b>As required:</b>	<b>In addition:</b>
<b>Instruction</b>		Coordinate a plan for each academic department (math, science, English, etc.) around what each class covered and did not cover during 4th quarter so that any critical content/skills are covered in the next level course.
		Prepare a remote learning plan (based upon what was previously done 4th quarter and considering prior stakeholder feedback) that is ready to be implemented for any short-term school closures and will ensure continuity of learning.
	<b>As required:</b>	<b>In addition:</b>
<b>Facilities</b>		Meet with custodial staff to create a cleaning plan that will fulfill all required cleaning protocols.
		Furnish classrooms with all needed items and supplies for cleaning.
		Post signage around the building and in classrooms for handwashing, social distancing, etc.
	<b>As required:</b>	<b>In addition:</b>
<b>Staffing</b>		Meet with food service staff to determine procedures for food handling, serving lunch procedures, etc. according to SCHD guidelines.
		Meet with office staff, special needs team, auxiliary staff (i.e. RC) for training on this reopening plan.
	<b>As required:</b>	<b>In addition:</b>
<b>Technology</b>		Transition to an all-student BYOD plan at the beginning of the year. For 20-21, require all students to bring a chromebook or laptop every day.